

from the Headmaster

A. Tardios LLB (Hons) BA (Hons)



# St. John's Senior School

North Lodge  
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also:  
St. John's Prep. School  
The Ridgeway  
Potters Bar  
Herts. EN6 5QT

6<sup>th</sup> January, 2020.

Dear Parents,

## Assembly – Friday, 10th January 2020

On **Friday 10th January**, pupils from both the Prep. School and the Senior School will visit St. Mary the Virgin and All Saints Church, The Walk (Off Darkes Lane), Potters Bar, Herts EN6 1QN for a whole school assembly.

Pupils will, therefore, need to be taken directly to the church between **8.30 a.m. to 8:50 a.m.** rather than being brought to the school. However, if this causes any problems, please let Mrs. Ferry know by **Wednesday 8<sup>th</sup> January** so that arrangements can be made for any pupils to be brought to the church from the senior school, if necessary.

After the service, coaches have been hired to bring pupils back to school at 10:15 a.m. The rest of the school day will run as normal, upon return.

As there is a limited space available in the church forecourt, it will be necessary for you to 'drop' children off outside the church. It will be very busy given the time of day, so we ask that you use the 'drop and go' method please. Members of staff will be on duty to assist in taking children from the cars to the church.

Thank you for your co-operation in this matter.

Administration.

